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| **Recipients** | **Type of Communication** | **Frequency** | **Sender/Owner** | **Key Dates** | **Delivery Method** | **Goal** |
| Project Sponsor | To give him updates project | Weekly | Project manager | Every-Sunday at 11 am | Face to face | To get feedback on project |
| Quality Assurance manager | To get the test result from the testers | Every two week | Project manager & developer manager | Every-Thursday at 9 am | Emails & meeting | To test for feedback if the software works well and meets the requirements. |
| Developers | Pursuance his work and what he does | Everyday | Developer manager | Every day at 9 am | Face to face & meeting | To check whether he is working on the project and the tasks required of him, and to check the development stage. |
| Designer | For design result | Everyday | developer manager | Every day at 4 pm | Face to face & meeting | To check whether the application design is suitable for the project and check the design stage. |
| Developer manager | To give him updates about app development. | Weekly | Project manager | Every Sunday at 9 am | Face to face | To check the form of the program and the way it works and the things it does. |